



All Saints' Church of England Primary School  
Upper Beulah Hill, Upper Norwood, SE19 3LG

Minutes of the Governing Board Meeting  
Monday 26 February 2018 at 6.30pm

Part A

Shelisha Bent (SB)	LA Governor	Present from 6.45pm
Chris Chikwendu (CC)	Foundation Governor	Present from 6.55pm
Josephine Copeland (Head)	Head Teacher	Present
Patrick Flack (PF)	Foundation Governor	Present
Diane George (DG)	Staff Governor	Present
Hilary Grainger (HG)	Foundation Governor	Present
Chris Kent (CK)	Co-opted Governor	Present
Lorraine Kinnear (LK)	Parent Governor	Present
Father Leonard Marsh (LM)	Foundation Governor	Present
Jesse Nderitu (JN)	Foundation Governor	Present from 6.50pm
Aaron Porter (AP)	Foundation Governor	Present
Janice Rawlins (JR)	Staff Governor	Present
Stephen Sin (SS)	Foundation Governor	Apologies
Jennifer Soaga (JS)	Parent Governor	Apologies
Arthur Williams (AW/CofG)	Foundation Governor, Chair	Present
Jonas Wontumi (JW)	Foundation Governor	Present
Lynn Bruce	Governance Clerk	Present
Gordon McKenzie	HR Octavo	Present for item 3

Item	Topic	Appendix
1.	<p><b>Welcome and Apologies for absence</b> Governors were welcomed to the meeting as was Gordon McKenzie.</p> <p><b>Apologies</b> Governors received and accepted apologies for absence from Stephen Sin (personal commitment) and Jennifer Soaga (personal commitment).</p> <p><b>Quorum</b> The Clerk confirmed the meeting to be quorate.</p>	
2.	<p><b>Declaration of Interests</b> Governors were asked to update any declaration of pecuniary / business interests and declare any interests in any of the agenda items. None were declared.</p>	
3.	<p><b>Financial proposal</b> This item has been recorded in the Part B, confidential minutes.</p> <p>Gordon McKenzie left the meeting at this point.</p>	
4.	<p><b>Minutes of previous meetings</b> Governors agreed and approved the minutes of the meeting held on 16 January 2018 to be an accurate account of the meeting.</p>	

	<p>The Chair signed the front and back pages of the minutes and initialled all other pages.</p> <p><b>Matters arising</b> Governors noted there were no matters arising and action points had either been completed or were on the agenda.</p>	
5.	<p><b>ASP presentation</b> DG will share her ASP presentation with the T&amp;LC next week.</p>	
6.	<p><b>LA/SDBE Review</b> The Chair reported there was an LA/SDBE review carried out on 7 February 2018 which will be discussed at the T&amp;LC next week.</p>	
7.	<p><b>Admissions Policy</b> Governors noted the policy was approved 16 January 2018 with minutes approved 26 February 2018.</p> <p>The Policy will be forwarded to Melanie Ascott at the LA.</p>	
8.	<p><b>Governor Visit</b> Governors received the report from HG for Governors morning 31/01/18.</p>	
9.	<p><b>Future meetings</b> Governors noted dates of future meetings starting 6.30pm 06/03/18 T&amp;LC - review Autumn and 19/03/18 PPCCC - review Autumn (moved from 22/03/18)</p> <p><b>Summer Term</b> 24/04/18 RC - Q4 &amp; new budget 6.30pm; 24/04/18 GB - Q4 &amp; new budget 7.15pm (ASP &amp; SDBE review); 24/05/18 PPCCC - Review Spring; 26/06/18 T&amp;LC - Review Spring &amp; Summer (ASP workshop session); 03/07/18 RC - Q1 and 10/07/18 GB - Q1</p>	
10.	<p><b>Confidential matters</b> Governors agreed that item 3 was considered confidential and has been reported in the Part B confidential minutes.</p>	
There being no further business to discuss, the Chair closed the meeting at 7.30pm.		

Item	Action point	By	Status
1.	There were no action points from this meeting.		

These minutes are a true and accurate account of the meeting.
