



All Saints' Church of England Primary School

Governing Board Meeting

30 January 2019, 6.30pm

Shelisha Bent (SB) <i>ap</i>	LA Governor	Present
Chris Chikwendu (CC)	Foundation Governor	Present
Josephine Copeland (JC)	Head Teacher	Present
Patrick Flack (PF)	Foundation Governor	Present
Diane George (DG)	Staff Governor	Present
Hilary Grainger (HG)	Foundation Governor	Present
Chris Kent (CK) .	Co-opted Governor	Absent
Sarah Ganger	Parent Governor	Present
Father Leonard Marsh (LM)	Foundation Governor	Present
Jesse Nderitu (JN)	Foundation Governor	Present
Aaron Porter (AP) <i>ap</i>	Foundation Governor	Present
Janice Rawlins (JR)	Staff Governor	Present
Stephen Sin (SS) <i>ap</i>	Foundation Governor	Present
Ivana Brskovska	Parent Governor	Present
Arthur Williams (AW / CoG)	Foundation Governor / Chair	Present
Jonas Wontumi (JW)	Foundation Governor	Present

In attendance:

AGENDA ITEM	MINUTES	ACTION NO:
1	Welcome and Apologies for Absence AW welcomed everyone to the meeting, and also the two new Parent Governors, Ivana and Sarah. LM was invited to lead members in a prayer. <u>Apologies</u> Apologies had been received from CK and were accepted. Late – JN, JR The meeting was confirmed as quorate.	
2	Declaration of Interest None declared	
3	Governing Board Business Parent Governor elections & Induction of new Governors AW explained that IB and SG were the only nominations and were duly elected. The process was overseen by LM. Both Ivana and Sarah were thanked for standing for election and welcomed onto the governing board. They will take places on the committees following discussion with CoG.	

	<p>Election of Vice Chair for 2018-19 AW asked Governors for nominations for the role of Vice Chair. SS nominated HG, seconded by LM, and PF nominated AP. seconded by SB. It was decided by the GB to elect both Governors, who would share the role.</p> <p>Governors' Action Plan In light of the Ofsted Inspection carried out over the last two days, it was agreed to review/adapt the plan in the Summer Term, for action from September 2019.</p> <p>Terms of Reference for Committees These were adopted for all committees.</p> <p>Date for Governors' Spring Term Visit/ Autumn Term Governor Visits Thursday 21st March (A.M.) was decided for this visit. The focus is to be decided upon receipt of the Ofsted Report.</p> <p>The following reports were noted: Recent Governor visit Service Provider Audit (SS) School Eucharist (AW 3/10) Curriculum Focus (SB 9/10) Pupil Premium focus (HG 8/11) Broad & Balanced Curriculum Focus (Governors' 28/11) General (AW Dec)</p> <p>Governor Training <u>Recent Training:</u> Reflection on the Governors' morning led by Sonia Malik from Octavo on 19 Jan; follow up actions will be considered at the next meeting, leading to a decision on a date for the Summer Term.</p> <p><u>Training Opportunities:</u> the new governors were given information on SDBE training courses.</p>	
4	<p>Minutes of meeting of 26th September 2018 The minutes of the GB meeting held on 26 September 2018 were agreed as a true and accurate record of the meeting, and signed by the Chair. There were no matters arising. Action Points – all completed.</p>	
5.	<p>Headteacher's Report (<i>circulated prior to the meeting</i>) The Headteacher was thanked for her report, and for the additional documents sent for information:- Updated SEF, Updated Governor Visit form, and a summary of the termly data.</p> <p>The Governors were informed that:-</p> <ul style="list-style-type: none"> the SFVS had been approved and signed (see also Resource Committee) 	

	<ul style="list-style-type: none"> Quarter 3 of the Finance Budget was signed by JC and AW <p>There were no specific safeguarding or Child Protection Matters to report.</p> <p>AW reported that he had confirmation from each governor that Part 2 of Keeping Children Safe in Education 2018 (statutory guidance)KCSIE had been read.</p> <p>Following the Ofsted Inspection, JC fed back on the experience, and how well all staff had worked together.</p> <p>AW thanked both JC and DG for their outstanding leadership of the school; he also thanked the Governors for their commitment and hard work.</p>	
6.	Chair's Action and related governors' business/updates None	
7	Minutes/Reports of Committees <p>Committee minutes Minutes circulated prior to meeting.</p> <p>Teaching & Learning – 7 November 2018. Nothing further to report.</p> <p>Pupils, Parents & Community – 21 November 2018 Nothing further to report.</p> <p>Resources – 16 January 2019. SFVS approved and signed. The report from the Pay committee was approved.</p>	
8.	Policies <ul style="list-style-type: none"> No policies to approve. 	
9.	Future meetings <i>(all at 6.30pm unless noted)</i> <p><u>Governing Body</u> 24 April 2019 – 7.15pm 17 July 2019 – SATS</p> <p><u>Resources</u> 24 April 2019 – Q4 6.30pm 10 July 2019 – Q1</p> <p><u>Teaching & Learning</u> 05 March 2019 (*please note change of date) 26 June 2019</p> <p><u>PPCC</u> 20 March 2019 22 May 2019</p> <p><u>Governors' Morning Visit to School</u> Thursday 21st March 2019</p>	
10.	Any other Urgent Business	

	None	
11.	Part B Business: Confidential matters Any discussion following feedback from the Ofsted Inspection (29 th & 30 th January 2019) is strictly confidential until publishing of the report. The meeting ended at 8.45pm.	

Signed: AC Williams

Chair of Governors / Trustees

Print Name: ARTHUR WILLIAMS

Date: 24 April 2019

Chair's Initials

AW