



**All Saints' Church of England Primary School
Governing Board Meeting
17 July 2019, 7.15pm**

Shelisha Bent (SB)	LA Governor	Present	Absent
Chris Chikwendu (CC)	Foundation Governor	Present	
Josephine Copeland (JC)	Head Teacher	Present	
Patrick Flack (PF)	Foundation Governor		
Diane George (DG)	Staff Governor	Present	
Hilary Grainger (HG)	Foundation Governor	Present	
Chris Kent (CK)	Co-opted Governor	Present	
Sarah Ganger	Parent Governor	Present	
Father Leonard Marsh (LM)	Foundation Governor	Present	
Jesse Nderitu (JN)	Foundation Governor	Present	
Aaron Porter (AP)	Foundation Governor	Present	
Janice Rawlins (JR)	Staff Governor	Present	
Stephen Sin (SS)	Foundation Governor	Present	
Ivana Brskovska	Parent Governor	Present	
Arthur Williams (AW / CoG)	Foundation Governor / Chair	Present	
Jonas Wontumi (JW)	Foundation Governor	Present	

In attendance:

Rosemary Oram - Octavo Clerk

AGENDA ITEM	MINUTES	ACTION NO:
	Opening Prayer LM led the Governors in an opening prayer.	
1	Welcome and Apologies for absence AW welcomed everyone to the meeting. Apologies had been received from PF and were accepted. The meeting was confirmed as quorate.	
2	Declaration of interest There were no declarations of interest in any items on the agenda.	
3	Governing Board Business AW spoke about matters discussed at the Training Morning on 22 June 2019, which included structures for next year, eg which committees were required and who should sit on them, and how Governors could support the development of the SIP. Skills audits were completed, which were given to AP to analyse. The following issues have been identified to be addressed: <ul style="list-style-type: none"> • Risk management and how to mitigate risks • Experience in RAISEonline and understanding of data • Financial frameworks, and questioning of the school's approach to financial stability • External scrutiny and accountability 	

	<ul style="list-style-type: none"> Managing the FGB's effectiveness and efficiency, and its effect on pupil outcomes <p>AW said that not all Governors will have all the skills required but their skills should be relevant the committees that they sit on. Chairs should consider this at the first meeting of the new school year. Training needs also need to be considered, with courses provided by the SDBE and Octavo.</p> <p>There was a discussion about the current committee structure to ensure they are still relevant to the school's needs. The following points were raised:</p> <ul style="list-style-type: none"> Are the new Ofsted focus areas adequately reflected in the committees and their Terms of Reference (ToRs)? Would changes to committees affect how business is carried out? Overlap between T&L and PPCC committees, relating to pupils. PPCC remit needs to be clarified and tightened up, eg dropping the Pupil element. Should Mental Health & Wellbeing come under T&L or PPCC? Broadening the remit of the Admissions Committee to include Attendance. AW said that SIAMS preparation will be a priority next year and a Faith Group could be set up to deal with this. JC said that this should be Governor led with a clear focus. HG suggested a name change for T&L, as the focus is now on Curriculum. JC said that the new Ofsted framework focuses on Outcomes, Curriculum and Personal Behaviour & Wellbeing, as well as leadership by staff and Governors. Committee business and actions must be dealt with between meetings, eg PF meeting with ZP to look at the budget. The number of committees should remain, keeping in mind the time demand on JC and other staff. AP suggested having Task & Finish groups to address specific issues. <p>It was agreed that the above points need further discussion. AP said that current Chairs will produce a paper for consideration at the first FGB meeting next year.</p> <p>Action: AP to arrange for a draft paper on committee changes to be presented at the FGB on 26 September 2019.</p> <p>AW said that he will meet with AP, SB and LM to discuss setting up a Faith Group to oversee preparation for SIAMS.</p> <p>Action: AW to arrange a meeting to discuss setting up a Faith Group.</p> <p>Action: HG to look into SDBE templates for ToRs.</p> <p><u>Emergency FGB meeting - 22 June 2019</u></p> <p>AW had circulated the notes of the formal section of the training morning, dealing with the application for PAN variation. They were agreed as an accurate record of the discussions.</p> <p><u>Governors' Service, 23 September 2019, 7pm, at Southwark Cathedral</u></p> <p>AW advised that Governors are welcome to attend the above service to mark the beginning of the new school year.</p>	<p>1</p> <p>2</p> <p>3</p>
4	<p>Minutes of the meeting of 24 April 2019</p> <p>The minutes of 24 April 2019 were agreed as a true and accurate record of the meeting, with one amendment – Item 8 to read "Governors received and approved a copy of the School Admissions Policy for 2020/21....".</p> <p>AW noted that the above amendment was required by the LA as evidence of Governors' approval for the PAN variation application. AW noted the FGB's thanks to ZP for her work on the application.</p> <p><u>Actions</u></p> <p>4. Review and adapt the Governor's Action – this is an ongoing action.</p>	

Headteacher's Report (*circulated in advance*)Results

- SATS

JC advised that the combined result was slightly lower than last year, possibly due to one child at Expected leaving and one child who had just joined not passing. GD scores for Reading & Writing have increased. The English curriculum is more stable and all staff assessments were upheld by the LA moderators. JC advised that one pupil had achieved 100% in all three Maths tests.

- Key Stage 1

There has been a slight dip in figures. Nine children joining Year 2 in-year had no English or Phonics, but they have a good attitude to learning and should succeed in the future.

- Phonics – 79%, an increase of 3% on last year

- EYFS- 73%, up from 72% last year

JC said that the results show that those who join in Nursery or Reception do well. The current Year 5 had 18 children from KS1 leave and 18 who joined in Year 4 who are at Below Expected. Staff work hard to help pupils but mobility has a significant impact on outcomes. DG said that consistent teaching across all key stage is essential for pupils to achieve their potential, which is not the case for those joining in-year.

Q - Governor asked how the school's SATS results compared nationally.

A – JC said that the school's result was 56% (59% if the two pupils are disapplied), and the national figure is 65%.

Q – Governor asked how the school can retain pupils and address these issues in future.

A – JC said that, as the school has vacancies, the LA assigns pupils to them who are often not at GD or Expected. The school is still not the first choice for many parents and it could take some time for this to change.

JC reiterated that disaggregated scores would show a different picture, with results only for those who have gone through the school. DG said that the draft disaggregated figures are 65% for Reading, 78% for Writing and Maths%. DG said that the Progress scores since the previous key stage will show the added value for pupils. These figures do not take mobility into account. JC said that SATS results are not the only measure of a school and reminded Governors that the new Ofsted framework will be more focused on the wider curriculum and overall personal development, and not data.

HG said that the Ofsted rating as a Good school will encourage parents to send their children to the school and keep them there. She said that the children make good progress which is not fairly reflected in the figures. Another mark of the school is that children leave to go to secondary schools with confidence.

There was a discussion about the issues affecting pupil outcomes, and how the school can address them. It was acknowledged that mobility has a significant impact on data, as many of the families have social problems and not all parents are able to offer the children the support they need with their education. JC said that a lot of her time is spent supporting parents and reassuring children that they will be able to succeed.

It is hoped that the Good rating will attract families who are prepared to support their children's education and the school. An increase in pupil numbers will have a beneficial effect on financial income which will, in turn, benefit the pupils.

Governors agreed that progress scores are very important, showing the individual journeys of each pupil, rather than overall results for the whole school. IB said that, in her experience, the school provides learning and support for the whole family.

	<p><u>Safeguarding / Child Protection</u></p> <p>There were no Safeguarding issues to report. Safeguarding training has taken place and staff do attend case conferences. 11 children currently are under Child Protection protocols.</p>	
6	<p>Minutes/reports of Committees</p> <p><u>Pupils, Parents, Church & Community – 22 May 2019</u></p> <p>No issues to highlight.</p> <p><u>Teaching & Learning – 26 June 2019</u></p> <p>SB said that it has been another good year and congratulated JC and the staff on the Good Ofsted rating.</p> <p>There will be a focus on Reading next year, as noted by Ofsted.</p> <p><u>Resources – 10 July 2019</u></p> <p>AW thanked ZP for her work on the audit and summarised the recommendations from it, including clear minuting of decisions, eg the sign off of the SFVS.</p> <p>PF is working with ZP to put effective systems in place.</p> <p>The PAN variation has been submitted, and the LA have requested further information (as above).</p> <p>The deficit has been reduced, but is still impacted by low pupil numbers and teachers' pension costs. Five TAs are leaving the school at the end of term, and only two will be replaced.</p> <p>ZP made a successful grant bid to Foyle's and the school has been given £5,000 to spend on books. JC advised that the children are helping to choose them, and multi-cultural and bilingual books will be included.</p>	
7	<p>Governor Visits and Training</p> <p><u>Governors' visit to the school 02 July 2019</u></p> <p>HG summarised her report, which had been circulated prior to the meeting, including:</p> <ul style="list-style-type: none"> • Various lessons observed, eg Philosophy, History and Geography, Drama, Art & Design • Pupils were enthusiastic and interested in the lessons • Support staff were very prominent, demonstrating their skills • Learning behaviour across the school was excellent. • Initiatives being developed include a quiet reflection area, gardening (with parents also involved), Discovery Days, staff development and extended use of the school grounds. 	
8	<p>Chair's action and related governor's business/updates</p> <p>AW will be writing to those staff leaving the school on behalf of the Governors to thank them for their service.</p>	
9	<p>Policies</p> <p>The Relationship and Sex Education, Schools Admission policy 2020/21 and the Business Continuity had all been recommended for approval by the FGB.</p> <p>Decision: The FGB approved the above policies for sign ff.</p>	
10	<p>Dates of future meetings</p> <ul style="list-style-type: none"> • <u>Full Governing Body (Wednesdays, 6.30pm)</u> <ul style="list-style-type: none"> ○ 25 September 2019 ○ 29 January 2020 ○ 29 April 2020 ○ 15 July 2020 	

	<ul style="list-style-type: none"> • <u>Resources (Tuesdays, 6.30pm)</u> <ul style="list-style-type: none"> ○ 15 October 2019 ○ 21 January 2020 ○ 28 April 2020 ○ 07 July 2020 • <u>Teaching & Learning (Wednesdays, 6.30pm)</u> <ul style="list-style-type: none"> ○ 06 November 2020 ○ 04 March 2020 ○ 24 June 2020 • <u>Pupils, Parents, Church & Community (Wednesdays, 6.30pm)</u> <ul style="list-style-type: none"> ○ 20 November 2019 ○ 01 April 2020 ○ 20 May 2020 <p><u>Agenda items for next FGB meeting</u></p> <ul style="list-style-type: none"> • Election of Chair and Vice Chair • Structures and committees for 19/20 	
11	<p>Any other urgent business</p> <p>No matters were raised for discussion.</p> <p>AW thanked all Governors for their work and support throughout the last year.</p>	
12	<p>Confidential business</p> <p>No discussions were deemed to be confidential.</p>	

The meeting ended at 9pm.

Signed: <u>Arthur Williams</u>	Print Name: <u>ARTHUR WILLIAMS</u>
Chair of Governors / Trustees	
Date: <u>28/9/19</u>	



Actions arising on 30 January 2019

No:	Action	For	By	Status
4	Review and adapt the Governors' Action Plan <i>Carried forward again on 17 July 2019</i>	All	26.09.19	✓

Actions arising on 17 July 2019

No:	Action	For	By	Status
1	AP to arrange for a draft paper on committee changes to be presented at the FGB on 26 September 2019.	AP	26.09.19	
2	AW to arrange a meeting to discuss setting up a Faith Group.	AW	26.09.19	
3	HG to look into SDBE templates for ToRs.	HG	26.09.19	