

**All Saints' Church of England Primary School
Governing Board Meeting - Part A minutes
29 January 2020, 6.30pm**

Shelisha Bent (SB)	LA Governor	Present
Ivana Brskovska (IB)	Parent Governor	Present (from 6.55pm)
Chris Chikwendu (CC)	Foundation Governor	Present (from 6.45pm)
Josephine Copeland (JC)	Head Teacher	Present
Patrick Flack (PF)	Foundation Governor	Present (from 6.40pm)
Diane George (DG)	Staff Governor	Present
Hilary Grainger (HG)	Foundation Governor	Present
Elizabeth Grimes (EG)	Foundation Governor	Present
Chris Kent (CK)	Co-opted Governor	Present
Sarah Ganger	Parent Governor	Present
Father Leonard Marsh (LM)	Foundation Governor	Present
Jesse Nderitu (JN)	Foundation Governor	Present
Aaron Porter (AP)	Foundation Governor	Present (from 6.55pm)
Janice Rawlins (JR)	Foundation Governor	Absent
Stephen Sin (SS)	Staff Governor	Present
Arthur Williams (AW / CoG)	Foundation Governor	Present
Jonas Wontumi (JW)	Foundation Governor / Chair	Present
	Foundation Governor	Present

In attendance:

Rosemary Oram - Octavo Clerk

AGENDA ITEM	MINUTES	ACTION NO:
	Opening Prayer LM led the meeting in an opening prayer.	
1	Welcome and Apologies for absence AW welcomed everyone to the meeting, and introduced EG, a new Foundation Governor. The meeting was confirmed as quorate.	
2	Declaration of interest There were no declarations of interest in any items on the agenda.	
3	Governing Board business This was the last meeting for SS and JN, who both stood down as Governors. AW thanked them both for their years of service to the school and the governing body. SS will complete one more Health & Safety inspection of the school. <u>Governor visits</u> HG and AW will be arranging a Phonics visit. AW reminded Governors that they can arrange their own visits, possibly relevant to the committees that they sit on. HG and SG have been working on a calendar for visits, related to committees and school activities. A draft copy was circulated for comment, and HG asked if any other ideas could be sent to her.	

	<p>Action: Committee Chairs to populate the calendar with meeting dates. Action: RO to add Visit calendar to committee agendas.</p> <p><u>Governor training</u> The Octavo and SDBE training schedules were circulated. Governors were asked to consider courses related to committees or visits, and to let AW and ZP know if they book places.</p> <p>It was agreed that a Saturday morning session should be held again, and AW said he would look at possible dates.</p> <p>HG and JC will liaise regarding the Spring term Governor Visit.</p> <p><u>Website</u> Governor details need to be updated on the school website. Action: ZP to arrange for the Governors' details to be amended on the website.</p>	<p>1 2</p> <p>3</p>
4	<p>Minutes of meeting 25 September 2019 The minutes were agreed as a true and accurate record of the meeting, and signed by AW.</p> <p><u>Actions</u> Actions 1 and 2 have been completed.</p> <p>Action 3 – carried forward. <u>CC and EG to contact ZP concerning their DBS checks.</u></p>	
5	<p>Headteacher's report (<i>circulated in advance</i>)</p> <p>JC highlighted the following:</p> <ul style="list-style-type: none"> • SIAMS preparation is taking place as an inspection is likely • Schools Link Advisor carried out a visit on 29 November 2019 and a copy of report had been circulated. No concerns were raised. • Subject leadership within the new curriculum, strengthening abilities and actions. • Subject leaders have taken staff meetings, including book looks and identifying gaps to be addressed. JC said that all teachers need to know what is happening in all subjects. • Cluster meetings have taken place, with training led by Marcus Cooper from SDBE. • The LA are running courses for leaders including RSE, foreign languages, RE and History. • Read, Write Inc phonics programme has been implemented, from Nursery to KS2. There are dedicated phonics lessons across the school. The programme is overseen by a phonics expert, with staff meetings and assessments. The impact is already being seen in EYFS. The aim is for the majority of students to be able to read by Yr 3, when they will move on to comprehension. • Current challenges for the school include: <ul style="list-style-type: none"> ◦ Reception numbers ◦ Financial position ◦ Building constraints – a bid has been submitted to SDBE bid for new fencing and toilets. • A music specialist is now working with KS1 and KS2. • Two teachers are working together in KS2, which allows the leadership time for English and Maths. • RSE implementation – parents to be consulted in the summer term. Year appropriate Powerpoint presentations are being drawn up. • Mental Health week will be marked in February 2020. • School Council will be visiting Parliament. They have decided to focus on bullying and name calling. Newsletters have stressed that it will not be tolerated, and children were asked to talk about their experiences in PSHE lessons today. <p><u>Data</u></p>	

DG said that, although Ofsted does not focus on data to the same extent, they do look at Progress information, drawn from summative data, workbooks, displays and talking to teachers and pupils. The school's inspection last year was broadly carried out under the new framework. Pupils are now keeping a record of what topics they have studied and what they learnt from them.

Data has shown an upward move from 2017/18 to 2018/19. The KS2 predictions for this year should be close to or better than national figures. Interventions are taking place for those who are currently not at GLD.

Q – Governor asked about the numbers of Pupil Premium children and Free School Meals children.

A – JC said that the numbers can vary if family circumstances change.

Q – Governor asked how pupil mobility was affecting the school.

A – JC said that it was a real issue affecting data and Progress results. She said mobility is an issue for all schools in Croydon. DG said that the Link Advisor had acknowledged that this was a problem across the borough. JC said that the school has become used to assessing and progressing new entrants.

Q – Governor asked about fire risks across the buildings, as mentioned in the Link Advisor's report.

A – JC said that the blocks are compliant and the boiler has been checked. She said that the buildings are old, and this may not help when marketing the school.

Q – Governor asked about the data for the end of KS2, and what action is being taken to raise attainment.

A – JC said that setting, booster clubs, homework books and teaching small groups are used. Reviewing and testing takes place every six weeks. New pupils are tested to see where they will fit in. Help is offered to parents so they can help their children with homework. A Family Circle meets on Fridays to address barriers, eg with Maths. Books and tutors are also provided. Online links are also given to help with parenting issues.

HG noted that the new wider curriculum will be good for pupils. JC said that the SATS are likely to change to reflect the new curriculum. EG said that working with parents is essential to help them with strategies to use at home.

Vision Statement *(circulated at the meeting)*

LM said that he had worked on the draft statement with JC, DG, staff and the Faith group. A Vision Statement is required as part of SIAMS, evidencing the Christian vision's impact on the school.

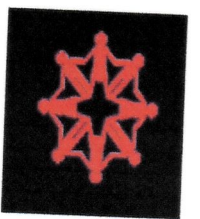
Examples of statements from other schools had been researched. The school's Motto (All Believing, All Achieving) had also been referenced. LM said that the school could demonstrate their belief in the importance of social justice through involvement with the community and the global element of the curriculum.

There had been good feedback from the staff, and LM asked if Governors had any comments. The following points were discussed:

- Statement to reflect elements of the school
- To be linked to the Values, which the children are aware of
- To be shared with TAs, children and parents
- The school will be able to show that the elements of the statement are in action.
- Once agreed, to be published on the website, in the school brochure and the SIAMS report.
- Reference to "the world" – this can be shown through involvement with a school in Kenya and money raising for animals affected by the Australian fires.
- Appropriateness of the Biblical verse used

The meeting ended at 8.45pm.

Signed: <u>AW</u>	Print Name: <u>ARTHUR WILLIAM</u>
Chair of Governors / Trustees	
Date: <u>29/4/2020</u>	



Actions arising on 25 September 2019

No:	Action	For	By	Status
3	Any Governor whose DBS is outstanding to contact ZP.	CC / EG	29.04.20	Carried forward on 29.01.20

Actions arising on 29 January 2020

No:	Action	For	By	Status
1	Committee Chairs to populate the calendar with meeting dates.			
2	Visit calendar to be added to committee agendas.	Cttee Chairs		
3	ZP to arrange for the Governors' details to be amended on the website.	RO ZP	29.04.20	Ongoing