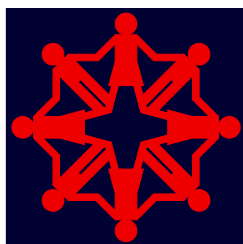


All Saints' C of E Primary School



School Meals Payment Policy & Procedures 2023-2024

Reviewed: March 2023

Next review: March 2024

SIAMS VISION STATEMENT

All Believing All Achieving

All Saints' School is an open and caring community committed to Christian values. Our school is based on the love of learning, social justice, inclusion and responsibility. It is committed to bringing positive change and peace in our local community, and the world, since we are all made in God's image.

"What does the Lord require from you, but to do justice, and love kindness and to walk humbly with your God" Micah 6:8.

All Saints' C of E Primary School encourages **no outstanding debts** with regard to school meals.

If debts are incurred, then the school budget has to pay for them. This means that money which should be spent on the children's education is used to pay for debts incurred by parents. We want all our parents to give this policy their full support.

Parent/s must pay **in advance** for the school lunch using Credit/Debit Cards Online using SimsPay. (This can be weekly, monthly or termly). The staff in the school office can assist you in using this or if you do not have access to the internet.

If parents believe that their children may qualify for entitlement to Free School Meals please contact the office for more details. This allowance is a statutory right and it is important that you use it if you qualify. We will help you all we can with your application. Evidence requested must be provided on time. Free meal entitlement will only apply from the date the school receives the evidence. It will not be backdated and this may result in you having to pay for any meals already taken.

Children **will not be** provided with a school lunch unless it is paid for, except those that are entitled to free school meals. If a parent genuinely forgets to pay in advance or has some difficulty with payments the school will grant a day's grace and an allowance of one meal. While waiting for any outstanding payments, parents must either provide a packed lunch, or a sandwich and piece of fruit will be offered by the school at a charge.

Any worries or concerns that you have regarding this please do come and see us as soon as possible.

We hope that by implementing this debt policy we are able to help parents manage school dinner money, and at the same time ensure that the school budget is used in accordance with statutory requirements.